

New Hampshire Transit Association (NHTA)

August 4, 2011

MINUTES

Present: Van Chesnut, Barbara Brill, Jim Sudak, Ginny Schneider, Patrick Herlihy, Ken Hazeltine, Bev Raymond, Rich Leute, Shelley Winters

- I. **Minutes of June Business Meeting** - Motion to approve the minutes made by Barbara. 2nd by Jim. Minutes approved.

- II. **Legislative update:** The meeting with Commissioner Campbell was held. The main topic of discussion was the use of toll credits for Transit - operating funds. There was a willingness on his part to consider this. Van stated that the commissioner said that there were plans to use toll credits for other Transit projects and there may be a future policy on the use of the tolls. There is still research being done on rules for this, more information coming in the future. Jeff Brillhart is the acting commissioner at DOT. Shelley stated that toll credits have been used in the past for CMAQ projects. She also said that if toll credits were to be used for match it will draw down formula fund dollars rather quickly, so she advised that if NHTA were to pursue the toll credit dollars we might want to use it for capital rather than operating due to the quick draw down concern.

- III. **DOT update:** Shelley stated that the State Management Triennial Review will be conducted during August 23 through 26. Visits will be made to Berlin and GSIL, along with visits to C & J and The Boston Express. The review will consist of 27 program items. (133 page document). Emphasis will be placed on Title VI, DBE and ARRA funding. Providers were advised to be sure to have their ARRA information in order and up to date; they may be calling various providers for this information. Shelley will be in D.C. next week, so contact Steve or Karen if in need of anything from DOT. Staffing status at DOT; The Ride Share "person" / position no longer exists; The Transit Specialist position is on hold at this point. Commissioner Campbell has left DOT as of July 28th; Mark Sanborn is acting director at this time. A reminder to everyone that ARRA contract reporting is due the 7th of the month and there will be no more extensions. 5309 and 5311 contracts will be addressed after the Triennial Review. 5310 contracts will now go to the AG's office, then to the recipients, then to G & C and then finally to Personal & Property. Members were advised to send their scholarships for the Tri-State Conference to Steve. Quarterly reports and Charter reports must be sent to Karen. The FTA Veterans Transportation & Community Living Initiative Grant was sent out, Harry will forward the register on this. The discussion of the RTAP status came up, nothing much changed on this since last discussed. An RTAP meeting has been planned, it will be held at the Tri-State Conference at the end of September, probably on Thursday at 1:30.

- IV. **DHHS update:** Patrick reported that he will be phasing out of his role at the RCC level, but will continue on as a member of the SCC, but will not be on any subcommittee's, due to some changes requested by the DHHS commissioner. DHHS will carve wheelchair transportation into the Medicaid plan. There will be 2 designated entities responsible for wheelchair transportation. BEAS is still committed to putting Title IIIB dollars into the coordination planning. The meeting regarding this will be planned for sometime in September. One last note from Patrick was that he may no longer be attending the NHTA meetings. Ken suggested that NHTA send a letter to the commissioner stating how important it is for a representative from DHSS be at the meetings. Ken will draft the letter; Van stated that he would sign it.

- V. **Treasurers Report:** Ken gave an update on membership dues currently paid, and a quick review of our financial status-(handout distributed). Harry will send a reminder to members that have not yet paid.
- VI. **Other Business:** Van said that due to University budget cuts, UNH will no longer be a member of NHTA. There was some discussion on the CDL testing issue discussed at a previous meeting. It was felt that we should have someone come and speak with us about this concern. Van will try to contact Kevin Carter at FMCS and have him come speak on the subject. It was determined that the bulk of the problem was Pre-Trips.
- VII. **Next Meeting:** September 1, 2011

Meeting adjourned

Recorder: Harry Costick, Secretary