

New Hampshire Transit Association (NHTA)

November 3, 2011

MINUTES

Present: Van Chesnut, Jim Sudak, Ken Hazeltine, Bev Raymond, Shelley Winters, Fred Roberge, Roberta Berner, Pat Crocker, Barbara Brill, Ginny Schneider, Dianne Smith

- I. **Minutes of Tri-State – NHTA September 30th Meeting** – Minutes were approved for the September 30th Meeting held at the Tri-State Conference
- II. **Legislative update:** Nothing new to report on the Federal front at this time. There will be a Legislative Committee planned for December, date and time will be determined. Harry gave a brief update on the conference call with Senator Sheehan's staff on October 5th. There were several questions and concerns posed to the staff, many of which they could not answer. They will be looking into many of the concerns and stated that they would have to get back to us. Harry will try to compile a list of the unanswered topics and forward them to the Senator's staff.
- III. **DOT update:** Shelley stated that there were 27 GACIT hearings held around the state on the State DOT 10 year plan. The message has been heard from many regions on the concern over future funding for the 5310 Purchase of Service program. There has not been a decision on this at this point. November 10th is the deadline for submitting letters to the 10 year plan. Rad sent a well versed letter to the GACIT commission, as did Dianne. The letter was distributed to the members. There has been and will be more NTI webinar's on NTD reporting. Karen will be sending the forms out soon with the date when the report is due back to her. The data needed is compared to numbers reported on the DOT quarterly report and invoices, currently submitted by providers. Comments are due December 2nd on the Draft Title VI Circular that is out. Title VI plans should be updated once the new census data come out. Ginny had a comment / concern regarding service and standards in a Title VI plan, should the process be updated, because there are differences in Title VI plans for different programs-all with different requirements. Shelley next spoke about ADA Website compliance issues. The State DOT has access to test all providers' websites for this and she stated that none of the 5311 providers passed the test. Shelley will forward the requirements and put us in touch with a contact on this matter. 5310 vehicle procurement list and dollar amounts along with a blank contract went to G & C and were approved. Individual contracts will go out to providers; they will not have to go through G & C. 5311 will be separate contracts. Karen will contact human service agencies, process will be the same as last year. Match by state for 5310 vehicles is still available. Reminder once again that ARRA funds must be drawn down by the end of this year. Final date on last invoice must be December 31, 2011. It will be okay to deliver invoice by January or February. Shelley said that the DOT has two mobile radios available if anyone needs them, they are new Motorola CBM 1250 models. They came with delivery of two 5310 vehicles. An increase in the RTAP scholarship was discussed (see details from RTAP minutes from last meeting).The suggestion was to boost the scholarships up by \$1000 for both programs. The reasoning behind this is that due to the increases in attending trainings, conferences, etc., meaning air fares, lodging, etc., an increase is somewhat needed. It was felt that some of the existing scholarship money had low usage in some 5310 providers. Shelley thought that more effort should be put on bringing in more training on various aspects of transportation from various entities, CTAA or FTA. Shelley will discuss this all with Kit and get back to the members. Another thought was to leave the scholarship amounts the same and perhaps have a separate entity for the Tri-State conference. It is that NHTA should develop a list of "say 10" trainings, or specific classes, and make it happen.
- IV. **Treasurers Report:** Nothing to report at this time other than all dues have been paid.

- V. **Other Business:** Bev was contacted by Network Health, regarding the DHHS RFP for Managed Health care. This group would like to come and speak to providers at the December NHTA meeting. Bev will work on getting them on the agenda for next month.

- VI. **Tri-State Transit Conference:** A brief update was given on these years Tri-State Conference. The debriefing meeting came up with a very positive grade of the entire conference, it was good all around. This year NH will host the conference, the NHTA made a proposal to the DOT to run the conference. The first order of business will be to find a location, hopefully downtown Portsmouth. There could be a couple of potential locations noted Van. Harry will try to look into this to get the ball rolling. Sub committees will be formed to begin planning for a mid September or early October conference. It was noted that the TRB conference will be this year, I believe in Utah.

- VII. **Next Meeting:** December 1, 2011.

Meeting adjourned

Recorder: Harry Costick, Secretary